



Federated Garden Clubs of Minnesota, Inc.

GRANT APPLICATION COVER SHEET

Date Submitted: _____

Submitted by (name of club or council): Enter name exactly as it should appear on any grant received

Number of Members: _____

Contact Information

Address: _____

E-mail: _____ Phone: _____

Grant Year is From January 1st through December 31. DUE BY February 1st. Submit electronically to katzhatz@msn.com PDF is the preferred format; WORD is accepted.

Mail hard copies to FGCM Awards & Grants Chair:

Kathleen "Kat" Hanson

6710 Stevens Av S, Richfield, MN 55423

C-612-866-9289

- Grants up to \$1000 will be awarded at the FGCM Annual Meeting.
- Application is limited to four printed pages, front of pages only. No report cover, binders, plastic sheets allowed. Budgets and photos may exceed the 4 pages.
- Send 2 copies by mail, 1 copy by email.
- Applications will not be returned. Keep a copy of all materials submitted for your files.

Please complete each item:

1. New project: Yes/No Beginning date: _____ Expected Completion date: _____
2. A summary of objectives of project
3. Short- & Long-term benefits to the public or intended target population
4. Involvement of club members, community members, other organizations, of people involved, etc.
5. Plans for continuing involvement, follow-up, maintenance:
6. Evaluation plan. How will you measure success?
7. Attach or insert photos and/or landscape plans as appropriate (does not need to be professionally drawn).
8. Attach a complete budget with expected sources of all funds and materials required (grant is up to \$1000).
9. What will the group do if they do not get the grant or get as much funding as requested?